



IGNOU REGIONAL CENTER, ANGUL (CODE 89)
Plat No. 758-759, Similipada Chowk,
Angul 759 122 ODISHA

CIRCULAR-1I

IG/RC/Angl/2022
6th Dec 2022

All the Coordinators / PICs of the LSCs of RC Angul are hereby requested to submit the consolidated report of assignments (total no. of assignments received, assignments evaluated, assignments uploaded, assignment awards sent to RC, assignments for which approved counsellors are not available at your center) in the **Google link** <https://forms.gle/UkbaWiAsdseFc8Mr9> on week to week basis (*in every Sunday*). ***Have a plan at your center to finish the assignments related matters of Dec 2022 by 31st Dec 2022.*** as assignment evaluation is a continuous process and students should get their evaluated assignments within 30days of their submission at the study center.

You are requested to kindly ensure that only course wise approved counselors evaluated the assignments of your study center. In case you find, unavailability of approved counselors for certain courses, i) you may identify and utilize services of course wise approved counselors of other LSCs, / OR ii) you may inform RC those course codes, so that RC will also coordinate with other LSCs, / OR iii) alternatively, you may send those assignments to RC (with a complete list /statement, without holding them till 11th hour) followed by identifying faculties to empanel them for those courses, to utilize them in future.

You may write to RC for support and cooperation of any kind to complete the assignment evaluation within the stipulated time limit **i.e 31st Dec 2022** .

Yours sincerely,

(M. K. Dash)

To
All the Coordinators / PICs, IGNOU LSCs, RC Angul