



IGNOU REGIONAL CENTER, ANGUL (CODE 89)  
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**CIRCULAR-VII**

IG/RC/Angl/89/2023/199  
6<sup>th</sup> Sep 2023

**Empanelment of Academic Counsellors in the ONLINE Portal**

Over a period many new programmes and courses are implemented under IGNOU since the implementation of NPE 2020. UG programmes in CBCS system, Hons Programmes in BA, many new Masters Programmes etc. It has come to the notice that course wise approved counselors are not available at many of the LSCs in the region. As a result it's become increasingly difficult for evaluation of assignments and its timely completion within a stipulated time limit in each examination cycle.

Therefore, all coordinators/PICs are informed to kindly share the link (<https://eportal.ignou.ac.in/oace/OACEHome.aspx>) of ONLINE academic Counsellor Portal to all faculties of their college and even other colleges/institutions / ret'd faculties and facilitate them to process their profile in the online link. It should be made a routine and regular activity at all the LSCs to have a pool of approved counselors for each course

ONLINE academic Counsellor Portal is a 4tire ONLINE system.

Tire I : Coordinator/PIC can use it using their user ID (for example for SC 21117 the ID is **21117**) of the centre and password (for all study center is **password**) at **employee's login** and clear the proposal received online at study center dashboard, forwarding to RC.

Tire II : RC examine and take up to forward to concerned school

Tire III: Concerned School will examine and approve/disapprove for specific courses

Tire IV: RSD will generate empanelment/approval letter in the online portal.

(M. K. Dash)

To  
All Coordinators/PICs  
IGNOU LSCs, RC Angul